

DATA PROTECTION POLICY **according to EU Data Protection Regulation**

This home page **does not collect any data on web site visitors** and is intended only for potential business clients (B2B).

This engineering office is working in accordance with EU Data Protection principles and rules, with which you as a business partner should be familiar . This engineering office guarantees confidential treatment of all your data and information provided by you including appropriate technical and organizational measures to ensure the safety of the data. Specific requirements on handling data are defined in the *General Terms and Conditions*. Beyond these, project-specific rules can be agreed upon.

Business inquiries and project-related communication are generally stored for *unlimited time*, since *information, advice, consultations, algorithms, software, solution ideas*, in principle can be used for unlimited time periods, and *intellectual property rights* or *copyrights* may apply for unlimited time.

Business addresses provided by you in emails or by other means are not processed further, and are only used as needed in documents intended for you as a client and receiver (e.g. invoices, technical designs, computer software, customer information). Data will be passed on to third parties only in the context of project work with your knowledge and consent, or as required for recovery of client debt, or in case of litigation.

Emails from private persons to the engineering office will not be answered and will be immediately deleted due to data protection regulation.

Responsible person for data protection issues: Otmar Mak, business owner.

Keutschach am See, May 2018